

## Annual Meeting Talking Points: Grant-Writing Work Group

Cara Haft  
May 18, 2017

Grant-Writing Work Group members: David Andrews, Elizabeth Ellis, Cara Haft, Garnett Losak, Clare Robinson-Henrie, Matt Robinson-Henrie

Established: March 21, 2017 by a motion presented by Cara Haft and approved by the Board of Trustees

Fire Safety Project approved by Board at March 21 meeting.

Accessibility project approved by Board at May 2 meeting.

### Progress Report:

- Rev. Ana invited individuals she and Garnett had identified as experienced in grant-writing.
- Cara began researching funding sources and has identified two major potential funding sources so far.
- Separate grant proposals are being prepared for each capital project, in anticipation of congregational approval.

#### **1. National Fund for Sacred Places**

- Letter of intent to apply was due/submitted on May 1, 2017
- Notification by July 1
- Period of consultation with and technical assistance from Partners for Sacred Places
- Full application due July 31 – notification October 2017
- Grants up to \$250,000; not to exceed 50% of a project

#### **Matching Funds Requirements**

**“All capital grants awarded from the National Fund for Sacred Places require a cash match.** Any grant under \$100,000 requires a 1:1 cash match, while grants of \$100,000 or more will require a 2:1 cash match (for example, in a 2:1 scenario, a \$100,000 grant will require the grantee to raise an additional \$200,000 in matching funds). The grant amount will not exceed 50% of the project cost.

<b>Fire Safety Project</b>	<b>Accessibility Project</b>	
\$300,000	\$125,000	Estimated budget
2:1	1:1	Cash match requirement
<b>\$100,000</b>	<b>\$62,500</b>	<b>Maximum grant eligibility</b>
<b>\$200,000</b>	<b>\$62,000</b>	<b>1<sup>st</sup> U Funding sources (balance)</b>

Sources of match may include:

- Written pledges or cash from individuals, foundations, or corporations
- Proceeds from the sale of stock, real estate or other property
- Government grants
- Organizational funds
- Congregational giving

- Funds raised through events, raffles, and other fundraising efforts
- Matured bequests
- In-kind materials and professional services that directly benefit the grant-funded project. In-kind donations may not exceed 20% of the required matching funds. Value will be based on the fair market value of donated materials or services. Grantees that will be using in-kind donations as part of their match should be in contact with the fund administrator to ensure that the pledged amount is properly determined and documented.

Bridge or construction loans and reserve funds of the congregation cannot count as matching funds.

The intent of requiring Matching Funds is to leverage new money raised because of the grantee’s participation in the Fund. Therefore, **funds solicited, applied for, pledged or secured prior to the grantee’s official acceptance into the program will not be counted toward the project match.** For example, if the grantee received notification that their application was successful and their organization was accepted into the program on October 1, 2017, any grants applied for and any donations solicited prior to that date, even if the funds were received after October 1, would not be eligible as matching funds.”<sup>1</sup>

\*Rev. Ana received a letter in March 2017 from a representative of Partners for Sacred Places inviting our congregation to submit proposed projects for consideration by the Fund.

## 2. New York Landmarks Conservancy Sacred Sites Challenge Grant

- Application due on June 1, 2017
- Awards are issued approx. 5 months later (Nov. 2017)
- Up to half the cost of a project, between \$25,000-75,000

<b>Fire Safety Project</b>	<b>Accessibility Project</b>	
\$300,000	\$125,000	Estimated budget
1:1	1:1	Cash match requirement
<b>\$75,000</b>	<b>\$62,500</b>	<b>Maximum grant eligibility</b>
<b>\$75,000</b>	<b>\$45,000</b>	<b>NEW 1<sup>st</sup> U Funding</b>
<b>\$25,000</b>	<b>\$17,500</b>	<b>“Funds on hand”</b>
<b>\$125,000 balance</b>	<b>No balance</b>	

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## 3. New York Sacred Sites Consulting Grant

- These applications will also be submitted for a Sacred Sites Consulting Grant, which covers “soft costs” such as architect and contractor fees for plans, site analysis, etc. Maximum grant is \$7,500.

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<sup>1</sup> [www.fundforsacredplaces.org](http://www.fundforsacredplaces.org)