

First Unitarian Congregational Society in Brooklyn Budget FYE2019 as adopted May 20, 2018

REVENUE

CANVASS & CONTRIBUTIONS

Pledge Income	330,000
Non Pledge Contributions	10,000
Sunday plate (before sharing)	35,000
Contributions from Womens Alliance	5,500
TOTAL CANVASS & CONTRIBUTIONS	380,500

CONGREGATIONAL FUNDRAISING & PROGRAMS

Unifair	10,000
LESS Unifair Expense	(1,250)
Auction	15,000
LESS auction expense	(1,000)
Concert and musical events	3,500
LESS related expense	(1,000)
Year end appeal	3,500
LESS related expense	(900)
LESS expense funded by appeal	
Staff holiday fund appeal	3,500
LESS staff holiday gifts	(3,500)
Other special purpose fundraising	2,500
LESS expense funded by special purpose funds	(2,500)
Other income misc	
Online sales	150
Book Table Income	1,000
LESS Book Table Purchases	(1,000)
TOTAL FUNDRAISING & PROGRAMS	28,000

RENTS

Daycare Rent	184,228
Apartment Rent	82,200
Other Rent	55,000
Ceremonies Income	10,000
LESS Ceremonies Commission & Expense	(3,000)
TOTAL RENTS	328,428

OTHER INCOME

Interest	200
OTHER INCOME	200
TOTAL REVENUE	737,128

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EXPENSE

CONTRIBUTIONS

Charitable contributions / Share the plate	17,500
UUA & Metro Dues / Fair Share	500
TOTAL CONTRIBUTIONS	18,000

MINISTERIAL LEADERSHIP

SENIOR MINISTER

Minister Salary (including housing allowance)	108,461
Benefits and professional expense	59,285
TOTAL SENIOR MINISTER	167,746

MINISTERIAL INTERN

Ministerial intern	10,000
LESS grant income for intern	(10,000)
Affiliated Community Minister expense	
TOTAL OTHER MINISTERIAL	0

TOTAL MINISTERIAL LEADERSHIP 167,746

LIFESPAN FAITH FORMATION

MRE/ DEM

MRE/ DEM Compensation	76,890
Benefits	39,922
MRE professional expense	3,200
TOTAL MRE/ DEM COMPENSATION	120,012

Religious education

Seminarian intern (Womens Alliance support)	4,000
Seminarian prof dev (Womens Alliance support)	500
Benefits	482
Youth Ministry Coordinator (Seminarian intern)	
Toddler lead teacher	
PreK lead Teacher	
Other R.E. staff	8,568
Benefits	1,033
Other R.E. expense (incl bibles, summer etc.)	3,000
LESS contributions from parents	(3,000)
LESS additional fundraising	
TOTAL RELIGIOUS EDUCATION	14,583

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Childcare

Child care fka nursery staff	3,049
Benefits	367
TOTAL CHILDCARE	3,416

TOTAL LIFESPAN FAITH FORMATION 138,011

MUSIC AND WORSHIP

Music Director	32,728
Benefits	7,216
Professional expense	2,000
Section Leaders	17,940
Substitute Music Director	1,000
Music Purchases	740
Summer Music Program	1,500
Julie McKinney Expense (special services)	7,000
LESS Julie McKinney contributions	(7,000)
Organ & Piano Maintenance	2,200
Visiting ministers	500
Other worship and music expense	500
TOTAL MUSIC AND WORSHIP	66,324

CONGREGATIONAL LIFE

Dir. of Congregational Life	48,410
Benefits	12,156
Professional expense	1,600
Hospitality Expense (coffee etc)	3,000
LESS Hospitality Income (net) (soup etc)	(1,500)
Flower Expense	1,700
LESS Flower Income	(1,700)
Weaving the Fabric of Diversity	1,350
Program expense (committees etc.)	1,750
TOTAL CONGREGATIONAL LIFE	66,766

BUILDING RELATED EXPENSES

Director of Facilities / Sexton	48,410
Benefits	36,269
Dir. Facilities prof expenses	1,500
Janitorial services (daycare center)	0
Janitorial services (congregation)	0
Janitorial services (additional)	5,000
LESS reimbursement from space users	(5,000)

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Full time custodian salary	35,000
Benefits	14,717
Part time / weekend custodian(s)	13,636
Benefits	5,733
LESS received from space users	(1,000)
Insurance	50,500
NYC Real Estate Tax	53,145
Alarms & Extinguishers	17,500
Electricity	20,000
Gas	22,000
Water & Sewer	8,500
Maintenance - Supplies	20,000
Maintenance - Purchased Service	20,000
Maintenance - Projects / capital improvements	21,000

TOTAL BUILDING RELATED EXPENSES 386,910

ADMINISTRATION AND GENERAL SERVICES

Office mgr / bookkeeper	40,170
Benefits	8,857
Professional expense	250
Bookkeeping service / acctg intern	1,000
Postage	1,800
Audit	
Servant Keeper	525
QuickBooks	700
Office Supplies	5,000
Office Machine Repair	2,000
Machine Leases	9,000
Computer Hardware	
Telephone/ Internet	4,500
Website Expenses	300
Payroll Service	3,500
Other Administrative Expense	2,000
Legal Services	1,500
Credit card fees	2,000
Payment service (Vanco) for text contributions	650
	0

TOTAL ADMIN AND GENERAL SERVICES 83,752

TOTAL EXPENSE 927,509

NET OPERATING SURPLUS (DEFICIT) (190,381)

ENDOWMENT DRAW

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"Prudent" withdrawal from endowment	147,000
TOTAL ENDOWMENT DRAW	147,000

NET SURPLUS (DEFICIT) AFTER DRAW	(43,381)
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<i>Note: The below items are not part of the budget as adopted. They are shown here for information only.</i>

EXTRAORDINARY ITEMS

Accessibility	(70,000)
New fire alarm system	
LESS donations	10,000
NET EXTRAORDINARY ITEMS	(60,000)

NET SURPLUS (DEFICIT) (add'l draw)	(103,381)
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