

First Unitarian Congregational Society in Brooklyn BUDGET FYE2020 Proposed as of May 19, 2019

	<i>Budget FYE19</i>	<i>FYE19 projected</i>	<i>Budget FYE20 proposed</i>	<i>vs prior yr budget</i>	<i>Pct chg</i>
<b>REVENUE</b>					
<b>CANVASS &amp; CONTRIBUTIONS</b>					
Pledge Income	330,000	319,332	<b>343,000</b>	13,000	4%
Non Pledge Contributions	10,000	24,613	<b>22,500</b>	12,500	125%
Sunday plate (before sharing)	35,000	35,301	<b>30,000</b>	(5,000)	-14%
Womens Alliance contributions	5,500	5,500	<b>5,500</b>	0	0%
Womens Alliance special contribution		5,000		0	
<b>TOTAL CANVASS &amp; CONTRIBUTIONS</b>	<b>380,500</b>	<b>389,747</b>	<b>401,000</b>	20,500	5%
<b>CONGREGATIONAL FUNDRAISING &amp; PROGRAMS</b>					
Unifair	10,000	12,534	<b>12,500</b>	2,500	25%
LESS Unifair Expense	(1,250)	(2,736)	<b>(2,750)</b>	(1,500)	120%
Auction	15,000	9,000	<b>12,000</b>	(3,000)	-20%
LESS auction expense	(1,000)	(2,000)	<b>(1,000)</b>	0	0%
Concert and musical events	3,500	4,633	<b>3,500</b>	0	0%
LESS related expense	(1,000)	(1,117)	<b>(1,000)</b>	0	0%
Year end appeal	3,500	7,505	<b>5,000</b>	1,500	43%
LESS related expense	(900)	0	<b>0</b>	0	0%
LESS expense funded by appeal		0	<b>(5,000)</b>	(5,000)	
Staff holiday fund appeal	3,500	6,475	<b>5,000</b>	1,500	43%
LESS staff holiday gifts	(3,500)	(6,270)	<b>(5,000)</b>	(1,500)	43%
Immigrant solidarity		14,356			
LESS immigrant expense		(2,945)			
[Amt to be reserved]					
Other special purpose fundraising	2,500	14,480	<b>15,000</b>	12,500	500%
LESS expense funded by special purpose funds	(2,500)	(5,897)	<b>(15,000)</b>	(12,500)	500%
LESS Lafevre amount to be reserved		(500)			
Online sales	150	629	<b>500</b>	350	233%
Book Table Income	1,000	1,288	<b>1,000</b>	0	0%
LESS Book Table Purchases	(1,000)	(1,503)	<b>(1,000)</b>	0	0%
<b>TOTAL FUNDRAISING &amp; PROGRAMS</b>	<b>28,000</b>	<b>47,932</b>	<b>23,750</b>	(4,250)	-15%
<b>RENTS</b>					
Daycare Rent	184,228	184,228	<b>191,068</b>	6,840	4%
Apartment Rent	82,200	75,000	<b>80,600</b>	(1,600)	-2%
Other Rent	55,000	70,000	<b>60,000</b>	5,000	9%
Ceremonies Income	10,000	11,874	<b>10,000</b>	0	0%
LESS Ceremonies Commission & Expense	(3,000)	(3,540)	<b>(4,000)</b>	(1,000)	33%
<b>TOTAL RENTS</b>	<b>328,428</b>	<b>337,562</b>	<b>337,668</b>	9,240	3%
<b>OTHER INCOME</b>					
Interest	200	28	<b>0</b>	(200)	-100%
<b>OTHER INCOME</b>	<b>200</b>	<b>28</b>	<b>0</b>	<b>(200)</b>	<b>-100%</b>
<b>TOTAL REVENUE</b>	<b>737,128</b>	<b>775,268</b>	<b>762,418</b>	25,290	3%

	<i>Budget FYE19</i>	<i>FYE19 projected</i>	<i>Budget FYE20 proposed</i>	<i>vs prior yr budget</i>	<i>Pct chg</i>
<b>EXPENSE</b>					
<b>CONTRIBUTIONS</b>					
Charitable contributions / Share the plate	17,500	17,651	15,000	2,500	-14%
UUA & Metro Dues / Fair Share	500	500	500	0	0%
<b>TOTAL CONTRIBUTIONS</b>	<b>18,000</b>	<b>18,151</b>	<b>15,500</b>	2,500	-14%
<b>MINISTERIAL LEADERSHIP</b>					
<b>SENIOR MINISTER</b>					
Minister Salary (including housing allowance)	108,461	108,461	116,174	(7,713)	7%
Benefits	52,027	52,027	38,494	13,533	-26%
Professional expenses	7258	7258	7,258	0	0%
<b>TOTAL SENIOR MINISTER</b>	<b>167,746</b>	<b>167,746</b>	<b>161,926</b>	5,820	-3%
<b>OTHER MINISTERIAL SERVICE</b>					
Intern minister	10,000	10,000	10,000	0	0%
LESS grant income for intern	(10,000)	(10,000)	(10,000)	0	0%
<b>TOTAL OTHER MINISTERIAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	0	
<b>TOTAL MINISTERIAL LEADERSHIP</b>	<b>167,746</b>	<b>167,746</b>	<b>161,926</b>	5,820	-3%
<b>LIFESPAN FAITH FORMATION</b>					
<b>MRE/ DEM</b>					
MRE/ DEM Compensation	76,890	76,890	78,428	(1,538)	2%
Benefits	39,922	35,665	38,498	1,424	-4%
MRE professional expense	3,200	3,200	5,000	(1,800)	56%
<b>TOTAL MRE/ DEM COMPENSATION</b>	<b>120,012</b>	<b>115,755</b>	<b>121,926</b>	(1,914)	2%
<b>Religious education</b>					
Seminarian intern (Womens Alliance support)	4,000 )	8,572	4,000	0	0%
Seminarian RE assistant		0	4,000	(4,000)	
Seminarian prof dev (Womens Alliance support)	500 )	0	500	0	0%
Benefits	482	784	898	(416)	86%
Other R.E. staff	8,568	5,130	4,650	3,918	-46%
Benefits	1,033	469	522	511	-49%
Other R.E. expense (incl bibles, summer etc.)	3,000	12,067	4,500	(1,500)	50%
OWL			1,800	(1,800)	
Youth group trip			15,000	(15,000)	
LESS contributions fr parents & fundraising	(3,000)	(11,482)	(16,800)	13,800	460%
LESS additional fundraising		0	0	0	
<b>TOTAL RELIGIOUS EDUCATION</b>	<b>14,583</b>	<b>15,540</b>	<b>19,070</b>	(4,487)	31%
<b>Childcare</b>					
Child care fka nursery staff	3,049	3,349	3,500	(451)	15%

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Benefits	367	367	393	(26)	7%
<b>TOTAL CHILDCARE</b>	<b>3,416</b>	<b>3,716</b>	<b>3,893</b>	<b>(477)</b>	<b>14%</b>
<b>TOTAL LIFESPAN FAITH FORMATION</b>	<b>138,011</b>	<b>135,011</b>	<b>144,889</b>	<b>(6,878)</b>	<b>5%</b>
<b>MUSIC AND WORSHIP</b>					
Music Director	32,728	32,728	33,383	(655)	2%
Benefits	7,216	3,931	3,749	3,467	-48%
Professional expense	2,000	2,000	2,000	0	0%
Section Leaders	17,940	17,940	17,940	0	0%
Substitute Music Director	1,000	1,000	1,000	0	0%
Sheet music	740	740	1,000	(260)	35%
Summer Music Program	1,500	1,500	1,500	0	0%
Julie McKinney Expense (special services)	7,000	9,225	7,000	0	0%
LESS Julie McKinney contributions	(7,000)	(17,584)	(7,000)	0	0%
LESS amts to be reserved and carried fd		8,359			
Organ & Piano Maintenance	2,200	2,390	2,660	(460)	21%
Visiting ministers	500	500	1,500	(1,000)	200%
Other worship and music expense	500	2,561	2,430	(1,930)	386%
<b>TOTAL MUSIC AND WORSHIP</b>	<b>66,324</b>	<b>65,290</b>	<b>67,162</b>	<b>(838)</b>	<b>1%</b>
<b>CONGREGATIONAL LIFE</b>					
Dir. of Congregational Life	48,410	48,410	55,575	(7,165)	15%
Benefits	12,156	12,156	13,486	(1,330)	11%
Professional expense	1,600	1,600	1,600	0	0%
Hospitality Expense (coffee etc)	3,000	2,148	2,500	500	-17%
LESS Hospitality Income (net) (soup etc)	(1,500)	(701)	(1,000)	(500)	-33%
Flower Expense	1,700	893	850	850	-50%
LESS Flower Income	(1,700)	(792)	(850)	(850)	-50%
Weaving the Fabric of Diversity	1,350	1,711	1,350	0	0%
Program expense (committees etc.)	1,750	2,104	2,000	(250)	14%
Less programs income		(2,945)			
<b>TOTAL CONGREGATIONAL LIFE</b>	<b>66,766</b>	<b>64,584</b>	<b>75,511</b>	<b>(8,745)</b>	<b>13%</b>
<b>BUILDING RELATED EXPENSES</b>					
Director of Facilities salary	46,350	46,350	57,277	(10,927)	24%
Benefits	36,251	36,251	37,614	(1,363)	4%
Dir. Facilities prof expenses	1,500	1,500	1,500	0	0%
Custodian	32,000	32,000	33,670	(1,670)	5%
Custodian overtime	3,000	6,400	4,000	(1,000)	33%
Benefits	14,704	14,704	19,670	(4,966)	34%
Part time / weekend custodian(s)	13,636	8,390	10,000	3,636	-27%
Benefits	5,733	3,528	1,123	4,610	-80%
LESS reimbursement from space users	(5,000)	(2,720)	(1,500)	(3,500)	-70%
LESS (nonjanitorial) reimb. from space users	(1,000)	(1,997)		(1,000)	-100%
Insurance	50,500	50,500	54,260	(3,760)	7%
NYC Real Estate Tax	53,145	55,964	59,074	(5,929)	11%
Alarms & Extinguishers	17,500	17,873	17,500	0	0%

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Electricity	20,000	15,326	20,000	0	0%
Gas	22,000	23,068	21,000	1,000	-5%
Water & Sewer	8,500	7,669	9,000	(500)	6%
Maintenance - Supplies	20,000	16,386	20,000	0	0%
Maintenance - Purchased Service incl janitorial	25,000	25,308	14,000	11,000	-44%
Maintenance - Projects / capital improvements	21,000	33,871	20,000	1,000	-5%
<i>[Note WA special contribution \$5000 FYE19]</i>					
<b>TOTAL BUILDING RELATED EXPENSES</b>	<b>384,819</b>	<b>390,371</b>	<b>398,188</b>	<b>(13,369)</b>	<b>3%</b>
<b>ADMINISTRATION AND GENERAL SERVICES</b>					
Office mgr / bookkeeper	40,170	40,170	45,170	(5,000)	12%
Benefits	8,857	8,857	9,590	(733)	8%
Professional expense	250	250	250	0	0%
Bookkeeping service / acctg intern	1,000	0		1,000	-100%
Postage	1,800	1,378	1,500	300	-17%
Audit		0	0	0	
Servant Keeper	525	552	550	(25)	5%
QuickBooks	700	1,313	1,000	(300)	43%
Office Supplies	5,000	3,518	3,500	1,500	-30%
Office Machine Repair	2,000	300	1,500	500	-25%
Machine Leases	9,000	8,758	9,900	(900)	10%
LESS lease buyout pmt recd		(3,309)			
Lease buyout pmt to be reserved		3,309			
Telephone/ Internet	4,500	5,311	4,000	500	-11%
Website Expenses	300	198	300	0	0%
Payroll Service	3,500	3,599	3,600	(100)	3%
Other Administrative Expense	2,000	2,117	2,000	0	0%
Professional Services	1,500	0	1,750	(250)	17%
Credit card fees	2,000	1,314	1,500	500	-25%
Payment service (Vanco) for text contributions	650	880	650	0	0%
<b>TOTAL ADMIN AND GENERAL SERVICES</b>	<b>83,752</b>	<b>78,514</b>	<b>86,760</b>	<b>(3,008)</b>	<b>4%</b>
<b>TOTAL EXPENSE</b>	<b>925,418</b>	<b>919,666</b>	<b>949,936</b>	<b>(24,518)</b>	<b>3%</b>
<b>NET OPERATING SURPLUS (DEFICIT)</b>	<b>(188,290)</b>	<b>(144,397)</b>	<b>(187,518)</b>	<b>772</b>	<b>0%</b>
<b>ENDOWMENT DRAW</b>					
"Prudent" withdrawal from endowment	147,000	147,000	156,000	(9,000)	6%
<b>TOTAL ENDOWMENT DRAW</b>	<b>147,000</b>	<b>147,000</b>	<b>156,000</b>	<b>(9,000)</b>	<b>6%</b>
<b>NET SURPLUS (DEFICIT) AFTER DRAW</b>	<b>(41,290)</b>	<b>2,603</b>	<b>(31,518)</b>	<b>9,772</b>	<b>-24%</b>
<i>Note: The below items are not part of the budget as adopted. They nonetheless contribute to the overall deficit or surplus.</i>					
<b>EXTRAORDINARY ITEMS</b>					
Accessibility	(70,000)	(102,167)	(32,228)	37,772	-54%

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Fire alarm upgrade		(152)		0	
LESS donations	10,000	19,109		(10,000)	-100%
<b>NET EXTRAORDINARY ITEMS</b>	<b>(60,000)</b>	<b>(83,210)</b>	<b>(32,228)</b>	27,772	-46%
<b>NET SURPLUS (DEFICIT) (add'l draw)</b>	<b>(101,290)</b>	<b>(80,607)</b>	<b>(63,746)</b>	37,544	-37%