

# FISCAL YEAR 2022 BUDGET

PROPOSED BUDGET EXPENDITURES (AS OF 3/31/21)  
12-Apr-21 Version 7.6

PROPOSED BUDGET FY22 Qkbk BUDGET FY21 change %

## MINISTERIAL LEADERSHIP

7100	<b>SENIOR MINISTER</b>				
7101	Minister Salary (including housing allowance)	66,859	66,001	858	101.3%
7106	Housing allowance	53,178	52,496	682	101.3%
		120,037	118,497	1,540	101.3%
	Benefits				
7102	Health/Dental	25,225	24,194	1,031	104.3%
7105	Pension	12,004	11,850	154	101.3%
	Professional expenses	7,260	7,258	2	
	<b>TOTAL SENIOR MINISTER</b>	164,526	161,799	2,727	101.7%
	<b>TOTAL MINISTERIAL LEADERSHIP</b>	164,526	161,799	2,727	101.7%

## OTHER MINISTERIAL SERVICE

7301	Intern minister	12,000	12,000	0	100%
	Grant income for intern	(10,000)	(10,000)		100%
7303	Sabbatical minister/ visiting ministers	350	300	50	117%
	<b>TOTAL OTHER MINISTERIAL</b>	2,350	2,300	50	102%

## MUSIC AND WORSHIP

7202	Music Director	39,178	38,675	503	101.3%
7204	Professional expense	2,000	2,000	0	100.0%
7302	Worship and music expense	2,430	2,430	0	100%
7305	Music purchases- sheet music, rights, supplies	2,000	2,000	0	100%
7306	Substitute Music Director	1,000	1,000	0	100%
7307	Summer Music Program	1,500	1,500	0	100%
7308	Section Leaders. - increase in rate	19,200	17,940	1,260	107%
7311	Julie McKinney Expense (Pass through)	9,000	16,184	(7,184)	56%
7310	Organ & Piano Maintenance/ related expense	3,520	2,980	540	118%
	<b>TOTAL MUSIC</b>	79,828	84,709	(4,881)	94.2%
	<b>TOTAL MINISTRY, MUSIC AND WORSHIP</b>	246,704	248,808	(2,104)	99.2%

## LIFESPAN FAITH FORMATION

### MRE/ DEM

7502	MRE/ DEM Compensation	81,040	80,000	1,040	101.3%
7503	Health/Dental	24,598	23,800	798	103.4%
7505	Pension	8,104	8,000	104	101.3%
7504	Tuition payment. (pass through)				
7504	MRE professional expense (other)	5,000	5,000	0	100.0%
	<b>TOTAL MRE/ DEM COMPENSATION</b>	118,742	116,800	1,942	101.7%

### Religious education

7601	Seminarian RE assistant (church yr)	12,960	10,000	2,960	129.6%
	Summer hours	1,440		1,440	
7602	Seminarian prof dev (Womens Alliance support)	(4,500)	0	(4,500)	

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PreK lead teacher. (40 hr wk for PreK)	4,052	4,000	52	101.3%
Other/ summer staff	0	500		
7603 R.E. expense (incl bibles, supplies, summer etc.)	5,000	4,250	750	118%
Programs.	3,000	2,000	1,000	150%
Summer trips (Offset by parents)	10,000	15,000	(5,000)	67%
<b>TOTAL RELIGIOUS EDUCATION</b>	<b>31,952</b>	<b>35,750</b>	<b>(3,298)</b>	<b>89%</b>
<b>Childcare</b>				
8411 Child care for nursery staff	3,647	3,600	47	101.3%
<b>TOTAL CHILDCARE</b>	<b>3,647</b>	<b>3,600</b>	<b>47</b>	<b>101.3%</b>
<b>TOTAL LIFESPAN FAITH FORMATION</b>	<b>154,341</b>	<b>156,150</b>	<b>(1,309)</b>	<b>98.8%</b>
<b>CONGREGATIONAL LIFE</b>				
8302 Dir. of Congregational Life	63,819	63,000	819	101.3%
8303 Health/Dental	1,687	1,639	48	102.9%
8305 Pension	6,382	6,300	82	101.3%
8304 Professional expense	1,600	1,600	0	100.0%
8403 Hospitality Expense	2,500	2,500	0	100%
Flower Expense	0	750	(750)	0%
8401 DCL Program Expense (includes committees)	4,000	2,500	1,500	160%
8402 Weaving expense	1,850	1,400	450	132%
8404 Ceremonies	1,125	4,000	(2,875)	28%
-Book table	0	1,000	(1,000)	0%
8407 Music dept concert /music expense	1,000	1,000	0	100%
8408 Unifair	2,500	2,500	0	100%
8409 Special events / fundraising (pass through)	5,000	12,000	(7,000)	42%
8410 Other/ staff gift (pass through)	2,500	5,000	(2,500)	50%
8412 Auction	1,500	1,000	500	150%
8414 Immigrant solidarity. (pass through)	5,000	16,145	(11,145)	31%
<b>TOTAL CONGREGATIONAL LIFE</b>	<b>100,463</b>	<b>122,334</b>	<b>(22,070)</b>	<b>82%</b>
<b>BUILDING RELATED EXPENSES</b>				
8502 Director of Facilities salary	59,182	58,423	759	101.3%
8503 Health/Dental	29,627	28,780	847	102.9%
8505 Pension	5,918	5,842	76	101.3%
8504 Dir. Facilities prof expenses	1,500	1,500	0	100.0%
8602 Custodian (Bobby)	<b>37,440</b>	34,343	3,097	109.0%
Custodian overtime (Friday nights )	<b>4,050</b>	4,000	50	
8603 Health/Dental. (Ian's rate)	13,797	13,214	583	104.4%
8605 Pension (Ian's rate)	0	3,434	(3,434)	0.0%
8607 Part time / weekend custodian(s)	<b>6,336</b>	10,200	(3,864)	62.1%
8609 Insurance	<b>53,228</b>	54,260	(1,032)	98.1%
8610 NYC Real Estate Tax	64,965	62,048	2,917	104.7%
8611 Alarms & Extinguishers	19,000	17,500	1,500	108.6%
8612 Electricity	20,000	20,000	0	
8613 Gas	21,000	21,000	0	
8614 Water & Sewer	9,000	9,000	0	
8615 Maintenance - Supplies	17,000	16,000	1,000	106%

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8616	Maintenance - Purchased Service	18,333	17,000	1,333	108%	
	Plumbing/ heating					10,000
	Floor waxing					2,000
<b>NEW</b>	Electrical work for office					1,500
<b>NEW</b>	Wheelchair lift maintenance					1,333
<b>NEW</b>	Private rubbish service for day care contract					3,500
8618	Winter appeal expense. (pass through)	15,000	7,500	7,500	200%	
<b>TOTAL BUILDING RELATED EXPENSES</b>		<b>395,376</b>	<b>384,044</b>	<b>11,332</b>	<b>103.0%</b>	

### ADMINISTRATION AND GENERAL SERVICES

8702	Office mgr / bookkeeper	46,673	46,073	600	101.3%	
8705	Pension	4,667	4,607	60	101.3%	
8704	Professional expense	400	400	0		
8707	Office Supplies	3,500	3,500	0		
8708	Office Machine Repair	1,500	1,500	0		
8709	Machine Leases	10,200	10,100	100	101.0%	
8711	Telephone/ Internet	5,400	4,000	1,400	135.0%	
8712	Website Expenses	500	350	150		
8713	Payroll Service	3,900	3,900	0		
8714	Other Administrative Expense	2,000	2,000	0	100.0%	
8715	Professional Services- Denham Wolff	7,500	22,500	(15,000)	33.3%	
8727	Bookkeeping/ Accounting	3,000		3,000		
8716	Credit card fees	3,500	2,500	1,000		
8717	Vanco Payment service for text contributions	1,500	800	700	187.5%	
8718	Postage	1,500	1,200	300		
8720	Servant Keeper	600	600	0		
8721	QuickBooks	1,000	1,000	0		
8728	Teleconferencing (Zoom accounts)	500		500		
STAFF BENEFITS						
8723	Staff FICA	27,565	26,990	575	102.1%	
8724	Wk comp	4,500	6,636	(2,136)	67.8%	
	Unemploy	8,000	8,473	(473)	94.4%	
8725	Disability/ Fam Lve	500	1,200	(700)	41.7%	
<b>TOTAL ADMIN SERVICES</b>		<b>138,405</b>	<b>148,329</b>	<b>(9,924)</b>	<b>93%</b>	

### CONTRIBUTIONS MADE

8801	UUA & Metro Dues / Fair Share	500	500	0		
	Charitable contributions / Share the plate					
8802	(50% of collections)	15,000	17,000	(2,000)		
8803	Expenses- Minister's Discretionary Fund			0		
<b>TOTAL CONTRIBUTIONS</b>		<b>15,500</b>	<b>17,500</b>	<b>(2,000)</b>		

<b>TOTAL OPERATING EXPENDITURES</b>	<b>1,050,789</b>	<b>1,077,165</b>	<b>(26,376)</b>	<b>98%</b>
<b>TOTAL OPERATING REVENUE</b>	<b>866,544</b>	<b>858,121</b>	<b>8,423</b>	<b>99%</b>
<b>NET OPERATING SURPLUS/ (DEFICIT)</b>	<b>(184,245)</b>	<b>(219,044)</b>	<b>34,799</b>	<b>84%</b>
above sustainable	<b>(18,100)</b>	<b>(52,899)</b>		

### OTHER REVENUE

4403	Lease buy out income. (c/f)	7,022	12,461	
4403	Lease buy out expense	(5,439)	(5,439)	
		1,583	7,022	

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## DEFERRED INCOME. (as of 6/30/21)

Julie McKinney Fund

Pri	15,282
FY:	16,184
FY:	?
<b>Ti</b>	<b>31,466</b>
Relig Education	?
Imm Solidarity	?
Winter Appeal	?
Lafever project	?

## PROPOSED CAPITAL REVENUE. FY22

Draw from Capital Fund	189,680
Ten percent of Rents (prior year)	28,320
Special donations	15,000

**233,000**

## PROPOSED CAPITAL PROJECTS FY22

Major repairs	38,000
Sanctuary -- organ	35,000
Fire suppression	<u>160,000</u>

**TOTAL FOR FY22**

**233,000**

## FY21 CAPITAL PROJECTS REVENUE

as of 3/31/21      pending

Capital fund donations	34,001	
Ten percent of rentals	20,848	
Other donations	<u>20,000</u>	
<b>SUBTOTAL</b>	<b>74,849</b>	

## FY21 CAPITAL EXPENDITURES

Basement wheelchair lift	8,543	
exterior façade	8,000	
pew removal	?	11,250
sidewalk repair	?	<u>7,900</u>
<b>SUBTOTAL</b>	<b>16,543</b>	<b>19,150</b>

**NET SURPLUS/DEFICIT - CAPITAL PROJECTS FY21**

**58,306**