

FISCAL YEAR 2022 BUDGET

PROPOSED BUDGET EXPENDITURES

10-May-21

Version 7.62

PROPOSED Qkbk
BUDGET BUDGET change %
FY22 FY21

MINISTERIAL LEADERSHIP

7100 SENIOR MINISTER

7101	Minister Salary (including housing allowance)	66,859	66,001	858	101.3%
7106	Housing allowance	53,178	52,496	682	101.3%
		120,037	118,497	1,540	101.3%
	Benefits				
7102	Health/Dental	25,225	24,194	1,031	104.3%
7105	Pension	12,004	11,850	154	101.3%
	Professional expenses	7,260	7,258	2	
	TOTAL SENIOR MINISTER	164,526	161,799	2,727	101.7%

TOTAL MINISTERIAL LEADERSHIP

164,526 | 161,799 | 2,727 | 101.7%

OTHER MINISTERIAL SERVICE

7301	Intern minister	12,000	12,000	0	100%
	Grant income for intern	(10,000)	(10,000)		100%
7303	Sabbatical minister/ visiting ministers	350	300	50	117%
	TOTAL OTHER MINISTERIAL	2,350	2,300	50	102%

MUSIC AND WORSHIP

7202	Music Director	39,178	38,675	503	101.3%
7204	Professional expense	2,000	2,000	0	100.0%
7302	Worship and music expense	2,430	2,430	0	100%
7305	Music purchases- sheet music, rights, supplies	2,000	2,000	0	100%
7306	Substitute Music Director	1,000	1,000	0	100%
7307	Summer Music Program	1,500	1,500	0	100%
7308	Section Leaders. - increase in rate	19,200	17,940	1,260	107%
7311	Julie McKinney Expense (Pass through)	9,000	16,184	(7,184)	56%
7310	Organ & Piano Maintenance/ related expense	3,520	2,980	540	118%

TOTAL MUSIC

79,828 | 84,709 | (4,881) | 94.2%

TOTAL MINISTRY, MUSIC AND WORSHIP

246,704 | 248,808 | (2,104) | 99.2%

LIFESPAN FAITH FORMATION

MRE/ DEM

7502	MRE/ DEM Compensation	81,040	80,000	1,040	101.3%
7503	Health/Dental	24,598	23,800	798	103.4%
7505	Pension	8,104	8,000	104	101.3%
7504	Tuition payment. (pass through)				
7504	MRE professional expense (other)	5,000	5,000	0	100.0%
	TOTAL MRE/ DEM COMPENSATION	118,742	116,800	1,942	101.7%

Religious education

7601	Seminarian RE assistant (church yr)	12,960	10,000	2,960	129.6%
	Summer hours	1,440		1,440	
7602	Seminarian prof dev (Womens Alliance support)	(4,500)	0	(4,500)	

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	PreK lead teacher. (40 hr wk for PreK)	4,052	4,000	52	101.3%	
	Other/ summer staff	0	500			
7603	R.E. expense (incl bibles, supplies, summer etc.)	5,000	4,250	750	118%	
	Programs.	3,000	2,000	1,000	150%	
	Summer trips (Offset by parents)	10,000	15,000	(5,000)	67%	
TOTAL RELIGIOUS EDUCATION		31,952	35,750	(3,298)	89%	
Childcare						
8411	Child care for nursery staff	3,647	3,600	47	101.3%	
TOTAL CHILDCARE		3,647	3,600	47	101.3%	
TOTAL LIFESPAN FAITH FORMATION		154,341	156,150	(1,309)	98.8%	
CONGREGATIONAL LIFE						
8302	Dir. of Congregational Life	63,819	63,000	819	101.3%	
8303	Health/Dental	1,687	1,639	48	102.9%	
8305	Pension	6,382	6,300	82	101.3%	
8304	Professional expense	1,600	1,600	0	100.0%	
8403	Hospitality Expense	2,500	2,500	0	100%	
	Flower Expense	0	750	(750)	0%	
8401	DCL Program Expense (includes committees)	4,000	2,500	1,500	160%	
8402	Weaving expense	1,850	1,400	450	132%	
8404	Ceremonies	1,125	4,000	(2,875)	28%	
	-Book table	0	1,000	(1,000)	0%	
8407	Music dept concert /music expense	1,000	1,000	0	100%	
8408	Unifair	2,500	2,500	0	100%	
8409	Special events / fundraising (pass through)	5,000	12,000	(7,000)	42%	
8410	Other/ staff gift (pass through)	2,500	5,000	(2,500)	50%	
8412	Auction	1,500	1,000	500	150%	
8414	Immigrant solidarity. (pass through)	5,000	16,145	(11,145)	31%	
TOTAL CONGREGATIONAL LIFE		100,463	122,334	(22,070)	82%	
BUILDING RELATED EXPENSES						
8502	Director of Facilities salary	59,182	58,423	759	101.3%	
8503	Health/Dental	29,627	28,780	847	102.9%	
8505	Pension	5,918	5,842	76	101.3%	
8504	Dir. Facilities prof expenses	1,500	1,500	0	100.0%	
8602	Custodian (Bobby)	37,440	34,343	3,097	109.0%	
	Custodian overtime (Friday nights)	4,050	4,000	50		
8603	Health/Dental. (Ian's rate)	13,797	13,214	583	104.4%	
8605	Pension (Ian's rate)	0	3,434	(3,434)	0.0%	
8607	Part time / weekend custodian(s)	6,336	10,200	(3,864)	62.1%	
8609	Insurance	53,228	54,260	(1,032)	98.1%	
8610	NYC Real Estate Tax	64,965	62,048	2,917	104.7%	
8611	Alarms & Extinguishers	19,000	17,500	1,500	108.6%	
8612	Electricity	20,000	20,000	0		
8613	Gas	21,000	21,000	0		
8614	Water & Sewer	9,000	9,000	0		
8615	Maintenance - Supplies	17,000	16,000	1,000	106%	
8616	Maintenance - Purchased Service	18,333	17,000	1,333	108%	
	Plumbing/ heating					10,000
	Floor waxing					2,000
NEW	Electrical work for office					1,500
NEW	Wheelchair lift maintenance					1,333

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NEW	Private rubbish service for day care contract				3,500
	8618 Winter appeal expense. (pass through)	15,000	7,500	7,500	200%
TOTAL BUILDING RELATED EXPENSES		395,376	384,044	11,332	103.0%

ADMINISTRATION AND GENERAL

8702 Office mgr / bookkeeper	46,673	46,073	600	101.3%
8705 Pension	4,667	4,607	60	101.3%
8704 Professional expense	400	400	0	
8707 Office Supplies	3,500	3,500	0	
8708 Office Machine Repair	1,500	1,500	0	
8709 Machine Leases	10,200	10,100	100	101.0%
8711 Telephone/ Internet	5,400	4,000	1,400	135.0%
8712 Website Expenses	500	350	150	
8713 Payroll Service	3,900	3,900	0	
8714 Other Administrative Expense	2,000	2,000	0	100.0%
8715 Professional Services- Denham Wolff	7,500	22,500	(15,000)	33.3%
8727 Bookkeeping/ Accounting	3,000		3,000	
8716 Credit card fees	3,500	2,500	1,000	
8717 Vanco Payment service for text contributions	1,500	800	700	187.5%
8718 Postage	1,500	1,200	300	
8720 Servant Keeper	600	600	0	
8721 QuickBooks	1,000	1,000	0	
8728 Teleconferencing (Zoom accounts)	500		500	

STAFF BENEFITS

8723 Staff FICA	27,565	26,990	575	102.1%
8724 Wk comp	4,500	6,636	(2,136)	67.8%
Unemploy	8,000	8,473	(473)	94.4%
8725 Disability/ Fam Lve	500	1,200	(700)	41.7%

TOTAL ADMIN SERVICES

138,405	148,329	(9,924)	93%
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CONTRIBUTIONS MADE

8801 UUA & Metro Dues / Fair Share	500	500	0	
Charitable contributions / Share the plate (50% of collections)	15,000	17,000	(2,000)	
8803 Expenses- Minister's Discretionary Fund			0	
TOTAL CONTRIBUTIONS	15,500	17,500	(2,000)	

TOTAL OPERATING EXPENDITURES

1,050,789	1,077,165	(26,376)	98%
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TOTAL OPERATING REVENUE

866,544	858,121	8,423	99%
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NET OPERATING SURPLUS/ (DEFICIT)

(184,245)	(219,044)	34,799	84%
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above sustainable

(18,100) (52,899)

OTHER REVENUE

4403 Lease buy out income. (c/f)	7,022	12,461	
4403 Lease buy out expense	(5,439)	(5,439)	
	1,583	7,022	

DEFERRED INCOME. (as of 6/30/21)

Julie McKinney Fund	Prior	15,282
	FY20	16,184
	FY21	?
	TOTAL	31,466
Relig Education		?
Imm Solidarity		?
Winter Appeal		?
Lafever project		?

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PROPOSED CAPITAL REVENUE. FY22

Draw from Capital Fund	180,200
Ten percent of Rents (prior year)	32,250
Special donations	2,750
Earnings	17,800
	<u>233,000</u>

PROPOSED CAPITAL PROJECTS FY22

Repair projects	38,000
Sanctuary -- organ	35,000
Fire/ smoke alarm system	<u>160,000</u>
TOTAL FOR FY22	233,000

FY21 CAPITAL PROJECTS REVENUE

Capital fund donations	34,860
Ten percent of rentals	25,307
Other donations	<u>21,000</u>
SUBTOTAL	81,167

as of 5/10/21 pending

FY21 CAPITAL EXPENDITURES

Basement wheelchair lift	8,543		
exterior façade	19,000		
pew removal		11,250	
sidewalk repair		<u>7,900</u>	
SUBTOTAL	27,543	19,150	46,693

NET SURPLUS/DEFICIT - CAPITAL PROJECTS FY21

53,624	<u>-19,150</u>	34,474
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